

Job Title: Automotive Shop Assistant

## **Job Duties:**

- Wash and meticulously prepare vehicles for services, ensuring they are in pristine condition.
- Collaborate with installers to prepare materials, vehicle surfaces, solutions, and tools for efficient and high-quality installations.
- Maintain cleanliness and organization in the shop area to uphold our commitment to world-class outcomes.
- Interface with customers in a courteous and respectful manner, reflecting our dedication to exceptional service.

## **Key Skills and Traits:**

- Exceptional attention to detail to execute design plans impeccably using various materials.
- Passion for automotive culture and a keen interest in all things automotive.
- Willingness to ask questions, assist colleagues, and embrace challenges.
- Clean driving record and the highest level of respect for property, people, and time.
- Appreciation for process adherence while actively seeking opportunities for improvement.
- Strong work ethic and a sense of ownership towards tasks and responsibilities.
- Honesty, integrity, and trustworthiness in all interactions.
- Mechanical aptitude and willingness to learn and contribute to a small team environment.
- Professional demeanor with customers, maintaining composure and providing exceptional service.
- Dedication to supporting the branding, selling, and promotion efforts of Concept Delta Designs.
- Effective problem-solving skills to overcome challenges and deliver top-of-the-line results.
- Previous experience in detailing or automotive/mechanical work preferred.
- Demonstrated ability to focus on intricate details with steady hands and keen eyes.
- Basic computer skills for accurate invoicing, customer documentation, etc.
- Track record of thrilling customers by exceeding expectations and delivering outstanding service.

## Schedule:

Part-time summer position, Monday to Friday, 9:00 AM to 12:00 PM. Schedule may be adjusted based on customer needs.

## **Compensation:**

At Concept Delta Designs, we value integrity, passion, and dedication. We offer competitive pay based on experience and influenced by outcomes.